

Chicago Animal Care and Control

The City of Chicago Animal Care and Control protects public safety and ensures the humane care of animals through sheltering, pet placement, education and animal law enforcement. CACC achieves this by responsibly and humanely enforcing animal-related laws; providing a safe environment and medical treatment for unwanted, stray, abused and neglected animals; educating the public about responsible companion animal ownership; returning lost pets to their owners; and finding new owners for the adoptable animals at our shelter.

With roughly 50,000 animal related service requests coming in annually more than 20,000 animals coming through the shelter annually, CACC efficiently carries out its mission with an annual appropriation of \$5.7M and 73 FTE employees. The agency works closely with multiple government agencies like the Chicago Police Department, the Chicago Department of Public Health as well as State and Country agencies. Importantly to its mission, CACC has built strong partnership with more than 150 rescue organizations and more than 200 active volunteers. The agency is effective in addressing the needs and responding to services of residents and the animals in its care to ensure a better quality of life in every neighborhood. CACC prioritizes placing animals to increase its live outcomes through its Homeward Bound program and adoption programs which have resulted in more than 70% of animals having new opportunities and euthanasia being at an all-time low. A priority is also addressing the nearly 1,500 animal bites and vicious animal reports. The agency works with multiple agencies and organizations to reach pet owners to reduce the number of animals given away and ease the transition for animals entering the shelter. CACC is committed to enhancing Chicago's quality of life by working with residents, advocates, legislators and building community partnerships that promote the best interests of the city, its residents, and Chicago's animal population; while working to redeem, transfer and adopt as many animals from the City shelter as possible.

Job Description

The City of Chicago is seeking a dynamic and energetic leader to serve as Executive Director of the City's Animal Control Center. This position will require a customer – centric, enthusiastic and results - driven leader who will employ tactical and strategic leadership to direct the activities and ensure a comprehensive Animal Care and Control program throughout the City of Chicago. In addition to managing the CACC facility, the Executive Director will coordinate with the activities of other animal control and regulatory agencies within the State of Illinois and other humane societies and enter into and execute sponsorship agreements with sponsors of events, programs and initiatives to maximize the potential of Animal Care and Control. This position will focus on the core areas of administering and allocating the departments personnel and operations budget to ensure the efficient allocation of funds, establishing departmental policies and procedures, performing public relations regarding animal issues, administratively directing any spay/neuter and vaccine clinics established by the Commission and enforcing the provisions of the Municipal Code of Chicago Chapter 7-12 and Article XXII of Chapter 11-4.

The successful candidate will be expected to develop a strong collaborative working relationship with elected officials of local, state and federal agencies, the Cook County Department of Animal and Rabies Control, and a multitude of humane societies located in the City of Chicago and nationwide. This candidate will also be integral in developing and implementing strategies, policies and procedures that ensure CACC's continued leadership in the animal control industry.

The position reports directly to the Mayor of Chicago, Mayor Rahm Emanuel. The successful candidate will also be required to seek approval authority on many initiatives through City Council and its elected officials.

The successful candidate will:

- Have a minimum of 10 years executive management experience preferably with a municipal Animal Care and Control facility or other animal related facility to include an understanding of facility operations, customer service, public finance, government contracting, rules and regulations.
- Proven experience managing a large, complex organization and marketing that organization on a local, regional, national and international platform.
- Be a strategic leader with personal attributes of having a high level of intelligence, persuasiveness, creativity and vision.
- Demonstrate excellent interpersonal, communication, presentation and writing skills, and should exhibit professional and executive presence to stand on behalf of the organization as a leader.
- Have outstanding business acumen, strategic planning, public relations, community and governmental relations skills.
- Proven experience developing collaborative working relationships with various stakeholders and managing multiple agendas and interests simultaneously.
- Be forward thinking in identifying "next" opportunities for CACC and identifying emerging trends in the animal industry while being able to develop strategies to capitalize on the opportunities.
- Demonstrate ability to develop creative approaches to challenges with a proven track record of implementing innovative initiatives in highly complex organizations.
- Have a Bachelor's Degree or higher providing a strong foundation for successful performance in this position.

Residency Requirement

All employees of the City of Chicago Animal Care and Control are required to be residents of the City of Chicago.

Instructions

Interested candidates should forward their resumes and cover letters to CACCDirector@cityofchicago.org by January 11, 2016.

The City of Chicago is an Equal Employment Opportunity and Military Friendly Employer.